



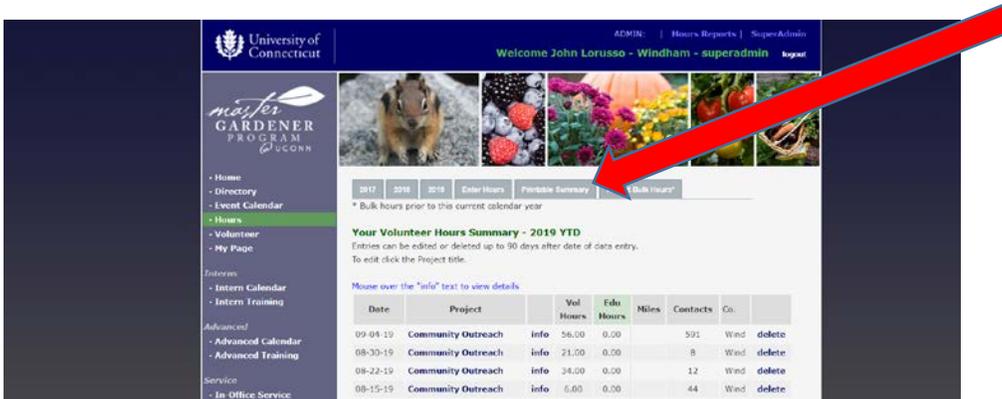
Hello Master Gardeners –

First off THANK YOU SO MUCH- for your continued involvement and commitment to the program!!

This year the active recertification process is happening online for better record keeping and more efficiency.

Step 1- Make sure you have recorded all your hours at the <http://www.uconnmastergardeners.com> website

Step 2- click on the Printable summary tab in the hours section-



That will open up a popup that lists all the hours you recorded for 2019-

2019 Hours - John Lorusso - Google Chrome

uconnmastergardeners.com/hours\_printable.php

**2019 Volunteer Hours - John Lorusso**

Date	Project	Vol Hours	Edu Hours	Travel Hours	Mileage	Expenses	Fees	Value Rcvd	Attendees
Sep 04, 2019	Community Outreach	56.00	0.00						591
Aug 30, 2019	Community Outreach	21.00	0.00						8
Aug 22, 2019	Community Outreach	34.00	0.00						12
Aug 15, 2019	Community Outreach	6.00	0.00						44
Aug 02, 2019	Community Outreach	28.50	0.00						8
Aug 02, 2019	In-Office Service	16.00	0.00						36
Jul 30, 2019	Community Outreach	2.00	0.00						2
Jul 17, 2019	Community Outreach	24.00	0.00						8
Jul 03, 2019	Community Outreach	44.00	0.00						25
Jun 06, 2019	Community Outreach	22.00	0.00						8
Jun 05, 2019	Community Outreach	5.00	0.00						80
May 26, 2019	Community Outreach	5.00	0.00						50
May 23, 2019	Community Outreach	10.00	0.00						8
May 18, 2019	Community Outreach	15.00	0.00						75
May 16, 2019	Community Outreach	5.00	0.00						4

Step 3- Click CTRL-P and choose Print as a PDF or Print to file

2019 Hours - John Lorusso - Google Chrome

Not secure | uconnmastergardeners.com/hours\_printable.php

2019 Volunteer Hours - John Lorusso

Print

Total: 2 pages

Save Cancel

Destination: Save as PDF (selected), Brother HL-2140 series, Xerox AltaLink C8035 (9C:93:4E:99:A8:48), Save as PDF, Save to Google Drive, See more...

Pages: Save as PDF (selected)

Layout: Portrait

More settings

Date	Project	Vol Hours	Edu Hours	Travel Hours	Mileage	Expenses	Fees	Value Recd	Attendance
Sep 04, 2019	Community Outreach	50.00	0.00						191
Aug 30, 2019	Community Outreach	21.00	0.00						8
Aug 23, 2019	Community Outreach	34.00	0.00						12
Aug 15, 2019	Community Outreach	6.00	0.00						44
Aug 02, 2019	Community Outreach	26.50	0.00						8
Aug 02, 2019	In-Office Service	16.00	0.00						36
Jul 30, 2019	Community Outreach	2.00	0.00						2
Jul 17, 2019	Community Outreach	24.00	0.00						8
Jul 03, 2019	Community Outreach	44.00	0.00						25
Jun 06, 2019	Community Outreach	22.00	0.00						8
Jun 05, 2019	Community Outreach	5.00	0.00						80
May 26, 2019	Community Outreach	5.00	0.00						50
May 23, 2019	Community Outreach	10.00	0.00						8
May 16, 2019	Community Outreach	15.00	0.00						75
May 14, 2019	Community Outreach	5.00	0.00						4
May 14, 2019	Community Outreach	5.00	0.00						45
Community Outreach		28.00	0.00						0
Community Outreach		3.00	0.00						25
Community Outreach		6.00	0.00						5
Community Outreach		4.00	0.00						17
Community Outreach		10.00	0.00						8
Community Outreach		6.00	0.00						0
Community Outreach		2.00	0.00						4
Community Outreach		1.50	0.00						0
Mar 21, 2019	Community Outreach	10.00	0.00						8
Mar 17, 2019	In-Office Service	4.50	0.00						7
Mar 05, 2019	Community Outreach	4.00	0.00						8
Feb 25, 2019	Community Outreach	3.00	0.00						6
Feb 15, 2019	In-Office Service	18.00	0.00						0
Feb 06, 2019	Community Outreach	1.00	0.00						0
Jan 11, 2019	Community Outreach	4.00	0.00						0
TOTALS		465.5	0	0	0	0.00	0.00	0.00	1092

A few words about record keeping. We at Master Gardener Central have taken as many precautions as technology allows to keep your data safe and secure. This includes making backups of the data daily. This should not prevent you from keeping copies of your hours as you enter them, as you enter them, or them reports. We will use CSV, Comma-Separated Values and we certainly consider your volunteer hours an asset. Thank you for supporting the Master Gardener program!

Step 4- You will now go to the Active Recertification Form online located at <https://mastergardener.uconn.edu/2020-master-gardener-online-certification/> and after filling that out you will upload the file with your hours that you just printed to file in Step 3- Then you will press submit.

0 of 2 max characters

Enter 0 if you have not given any presentations

Number of MG radio/TV/podcast programs you have participated in: \*

0 of 2 max characters

Enter 0 if you have not participated in any media programs

Please indicate what awards you qualify for (e.g., Advanced Master Gardener certification, new level, volunteer hours pin):

0 of 100 max characters

Please upload a copy of your 2019 hours from [www.uconnmastergardeners.com](http://www.uconnmastergardeners.com) \*

Drop files here or

Select files

Consent \*

I have reviewed the Master Gardener policies and requirements and agree to abide by them as a UConn Extension Certified Master Gardener.

Submit

Step 5- After your coordinator reviews your submission, they will send you an access code which will allow you to sign up for the Active Certification course for your county at the <https://uconnmastergardeners.gosignmeup.com/public/course/browse> website. The fee for Active Recertification is \$10.